



# Minutes

Name of meeting	<b>LICENSING COMMITTEE</b>
Date and Time	<b>THURSDAY 3 JUNE 2021 COMMENCING AT 4.00 PM</b>
Venue	<b>COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT</b>
Present	Cllrs D Pitcher (Chairman), J Bacon, W Drew, P Fuller, S Hastings, J Jones-Evans, C Mosdell and G Peace
Officers Present	M Bartlett, B Gard and K Winchcombe

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## 1. **Declarations of Interest**

Councillor Julie Jones-Evans declared an interest as she had a business where there was a licence although she was not a licence holder.

Councillor Daryll Pitcher declared an interest as he worked part time at a licenced premises.

Councillor Jonathan Bacon declared an interest as he was the director of a dormant event management company

## 2. **Public Question Time**

It was noted that a question had been submitted late and officers had agreed to provide a written response.

## 3. **Urgent Business**

There was no urgent business.

## 4. **Report of the Monitoring Officer**

The Chairman advised that the Licensing Committee was responsible for appointing a Licensing Sub Committee.

The Licensing Officer advised that forming a Sub Committee would allow Democratic Services to appoint members from the full Licensing Committee onto a Sub Committee without a meeting of the full committee to be held before hand. The Sub Committee would determine licensing applications as set out in the Licensing Act 2003.

It was noted that the Licensing Sub Committee would be called as soon as officers knew a meeting was required, a determination had to be made 20 working days after the closure of the consultation period, members were contacted as soon as possible.

The Committee were advised that a meeting was being arranged for 14 June 2021 and there was a potential for a further two hearings.

RESOLVED:

THAT a licensing Sub Committee be appointed of three members drawn from the Committee with the terms of reference as set out in the Constitution, and that it be politically proportionate, with a quorum of three members be agreed.

## **5. Members' Question Time**

The Chairman advised members that there was compulsory training arranged for Thursday, 10 June 2021.

Councillor Paul Fuller asked that his name be added to the list of attendees for the last licensing committee held in 2019.

Councillor Julie Jones-Evans asked a question regarding the increase of fees around markets, and if there was a legal requirement for the forms to be processed by the Local Authority or could it be outsourced? The legal officer advised that he would supply her with a response outside of the meeting.

Councillor Clare Mosdell asked what happened if internet connection was lost during the compulsory training what would happen and asked if the training could be face to face, the Chairman advised that the reason the Committee were meeting face to face due to legislation and felt online training would be adequate, he asked if members could let officers know if they had missed any of the training. The training would be recorded and if members watched it at a later date then it would be recorded that they had received the training.

CHAIRMAN